



GUTTENBERG ROTARY CLUB

BOX 1025, Guttenberg, IA 52052

www.guttenbergrotary.com

www.rotary.org

DONATION/CONTRIBUTION REQUEST FORM

General Guidelines:

- Will conform to Rotary International Goals
- Will conform to Rotary's Four-Way Test
- Will support Rotary mission statement

Donation requests will be accepted throughout the year; however, the Board will review and approve requests on a Quarterly basis. Approval or denial will be communicated to the requester. Funds approved must be utilized within the 12 months following the approval date. If not, the Board will review and determine if funds should be returned to the club.

The Guttenberg Rotary Club typically will not contribute to the following:

- Organizations, groups or events that have a major funding source.
- Fundraisers/events designed to raise dollars to fund/donate/grant to another institution.
- Individuals.
- Religious and Political Affiliations.

Name of Organization: _____ Date of Request: _____

Contact Person: _____ Requested Amount: _____

Contact Phone: _____ Email: _____

Project Description: _____

(Mail to Rotary Address above in not submitting online. Attach/enclose additional documentation if you feel necessary).

Interest Served (Rotary Board to check):

Club _____ Community _____ International _____ Vocational _____

Board Review Date: _____ Approved: _____ Denied: _____

Treasurer's Action: _____ Date: _____